



EXECUTIVE ORDER NO. 015

Series of 2022

ORGANIZING AND MOBILIZING THE MUNICIPAL PLANNING TEAM (MPT) FOR THE UPDATING OF THE MUNICIPAL COMPREHENSIVE DEVELOPMENT PLAN (CDP) AND FORMULATION OF THE EXECUTIVE AND LEGISLATIVE AGENDA, DESIGNATING ITS COMPOSITION, ROLES AND RESPONSIBILITIES AND FOR OTHER PURPOSES

WHEREAS, the Local Government Code or RA 7160 mandates local government units to prepare a Comprehensive Development Plan that outlines the key goals and objectives, challenges and concerns facing LGU's and a set of programs, projects and policies to attain its vision and mission towards a sustained socio-economic development;

WHEREAS, RA 7160 further provides that the Local Development Council (LDC) is the body mandated by the Local Government Code of 1991 (LGC) to prepare the multi – sectoral development plan of a local government unit (LGU) thus it is critical to ensure that the LDC as well as its functional and sectoral committees, as providers of technical support and assistance are constituted and activated including the technical working group for that purpose;

WHEREAS, DILG MC No. 2019-114 clearly situate the Executive and Legislative Agenda in light of recent planning considerations and policies governing the preparation of the mandated plans;

NOW THEREFORE, I, Jorge R. Bengua, Mayor of the Municipality of Pasacao, Province of Camarines Sur, by virtue of the powers vested in me by law, do hereby organize and mobilize the MUNICIPAL PLANNING TEAM (MPT), to wit:

Section 1. COMPOSITION: The MPT shall be composed of the following:

1.1 Core Group

1. Municipal Administrator
2. Municipal Social Welfare and Development Officer
3. Municipal Engineer
4. Municipal Assistant Treasurer
5. Municipal Environment and Natural Resources Officer
6. Liga ng mga Barangay President

1.2. Technical Working Group (per sector)

1) Social Sector

1. MPDO
2. MSWDO
3. PSDS
4. MHO
5. LDC CSO Rep.
6. MNAO
7. LCR
8. PNP-Chief of Police
9. Mun. Fire Marshall
10. SB Rep. (Women and Family, Education and Culture)
11. DRRMO

2) Economic

1. PESO Manager
2. Municipal Agriculturist
3. Tourism Officer





4. Market Supervisor
5. Slaughterhouse In Charge
6. LDC CSO Rep.
7. PPA Manager
8. SB Rep. (Trade and Industry, Tourism)
9. SB Rep. (Cooperative, Market and Slaughterhouse)
10. Rep. from Business Sector
11. Port Manager

c) Infrastructure

1. Municipal Engineer
2. LDC CSO Rep.
3. SB Rep. (Land Use)
4. SB Rep. (Public Order, Safety and Security, Public Works)
5. Electric Coop. Representative
6. Pasacao Water District Representative
7. Telco Rep.
8. Liga ng mga Barangay President

e) Environment

1. MENRO
2. CSO Rep.
3. SB Rep. (Environment)
4. Mun. Sanitary Inspector
5. BFAR Rep.
6. DAR Rep.
7. Academe
8. PCA

f) Institution

1. Mun. Administrator
2. Mun. Treasurer
3. Mun. Accountant
4. Mun. Budget Officer
5. Mun. Assessor
6. SB Rep. (Appropriations, Rules)
7. SB Rep. (Good Governance)
8. Youth Dev. Officer
9. CSO Rep.

Section 2. ROLES AND RESPONSIBILITIES

Section 2.1. Municipal Planning Team (MPT)

The MPT shall be the Over-all committee responsible for coordinating all technical and administrative activities in the preparation of the CDP and ELA, including stakeholder consultations and meetings; it shall also facilitate the presentation of the draft CDP to the LDC for endorsement to the SB.

Section 2.2. Planning Core Group (PCG)





The PCG will coordinate the planning activities, draft and consolidate the contents of the CDP – ELA documents.

Section 2.3. Planning Technical Working Group (PTWG)

The PTWG on the other hand will assist the Planning Core Group for their particular sector in the following:

- Conduct of sectoral/intersectoral analysis, validation and reports
- Conduct of surveys, consultations/ meetings, workshops
- Integration/ finalization of studies, research findings, and consultation/survey outputs

Section 3. SECRETARIAT OF THE CDP – ELA MUNICIPAL PLANNING TEAM

The Municipal Planning and Development Office shall act as the secretariat of the CDP – ELA Municipal Planning Team. The secretariat shall document all the necessary proceedings in relation to the formulation/updating of the CDP – ELA and safekeeping of the documents.

Section 4. RELATIONSHIP WITH THE MUNICIPAL DEVELOPMENT COUNCIL

The MPT shall act as the main technical component of the Municipal Development Council and shall work closely thru regular updates and reports with the MDC in crafting the CDP and ELA.

Section 5. SUPPORT REQUIREMENTS

The MPT may call upon the assistance of relevant units and/or LGU personnel, through the respective department heads, in the implementation of various activities relative to the updating of the CDP and formulation of ELA. Moreover, everyone is enjoined to participate in the various activities of the Municipal planning Team when requested.

Section 6. EFFECTIVITY

The MPT shall exercise their duties and functions effective immediately.

Done this 20th day of July, 2022.


JORGE N. BENGUA
Municipal Mayor

