



EXECUTIVE ORDER NO.018

Series of 2022

AN EXECUTIVE ORDER RECONSTITUTING THE PRE-MARRIAGE ORIENTATION AND COUNSELING (PMOC) TEAM OF THE MUNICIPALITY OF PASACAO AND DEFINING ITS DUTIES AND FUNCTIONS

WHEREAS, the New Family Code provides that all would-be couples who are below 25 years of age are required to attend pre-marriage counseling prior to the issuance of the marriage license;

WHEREAS, Presidential Decree 965 issued on July 20, 1976 requires that all marriage license applicants shall receive instructions about family planning and responsible parenthood;

WHEREAS, the enactment of the 1991 Local Government Code led to the devolution of the national government agencies' functions to local government units including the pre-marriage counseling services;

WHEREAS, Pre-Marriage Orientation and Counseling is a vital tool in disseminating accurate and important information about marriage and relationships; human sexuality; maternal, neonatal and child health/nutrition; family planning; sexually transmitted infections including HIV/AIDS; responsible parenthood; and home management to would-be couples;

WHEREAS, the Commission on Population, Department of Health, Department of Interior and Local Government and the Department of Social Welfare and Development through Joint Memorandum Circular No. 1, Series of 2002, required the creation of an Inter-agency Pre-Marriage Orientation and Counseling (PMOC) Team in every city and municipality;

NOW THEREFORE, I, JORGE R. BENGUA, Municipal Mayor of Pasacao, Camarines Sur, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Reconstitution of the Pre-Marriage Orientation and Counseling (PMOC) Team for the Municipality of Pasacao which shall be composed of the following:

A. MSWDO

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|---------------------------|---|-----------|
| 1. Marilou P. Fabi, RSW | - | MSWDO |
| 2. Gemma C. Clemente, RSW | - | SWO II |
| 3. Jerly F. Valencia | - | Teacher I |

B. MHO/POPCOM

- | | | |
|--------------------------------|---|--------------------------|
| 1. Melchor S. Baesa, MD | - | Municipal Health Officer |
| 2. Shirley P. Francisco, RM | - | Population Officer |
| 3. Arlene R. Osma, RN | - | Public Health Nurse |
| 4. Mariel Joyce Sergio, RN | - | Public Health Nurse |
| 5. Shari Daffodil Cabilin, RN | - | Public Health Nurse |
| 6. Rosario Prado II, RN | - | Public Health Nurse |
| 7. Kaye Sharmiela Kasilag, RND | - | Nutrition Officer I |

C. MCR

- | | | |
|---------------------|---|----------------------------------|
| 1. Melvin C. Cañizo | - | Acting Municipal Civil Registrar |
| 2. Nonita P. Ducay | | |





D. MAO (Expanded Membership)

1. Manuel B. De Alday

Section 2. The PMOC Team shall perform the following task and functions:

1. Develop and maintain a responsive mechanism to effectively implement the PMOC Program in the municipality;
2. Ensure adequate number of trained PMOC members that can cover the prevailing number of marriage license applicants;
3. Advocate for the effective implementation of the PMC Program to ensure continued awareness and support for the program;
4. Undertake preparatory activities for the PMC sessions by:
 - Disseminating information about the PMOC program through community assemblies, barangay meetings, and other media outlets.
 - Posting schedules of PMOC sessions at the Office of the Local Civil Registrar, Offices of the mandatory members of the PMOC team, and other conspicuous places in the municipal hall.
 - Ensuring appropriateness, readiness, and availability of a venue for PMOC sessions.
 - Preparing schedules of PMOC sessions of mandatory team members to enable them to plan these activities
 - Processing of the accomplished marriage expectation inventory (MEI) by contracting parties to take note of the specific areas of concerns needing emphasis at the actual conduct of the PMOC session.
5. Conduct the PMO session for not more than 15 couples at a time and the PMC session per couple or by group of not more than six (6) couples;
6. Conduct PMC session for selected couples based on the accomplished Mei, for contracting parties where one or both parties are 18-25 years old or as requested by couples;
7. Provide the Certificate of Compliance to contracting parties who have completed the PM Orientation to be signed by the PMOC Team Members who conducted the PMO session and issued by the Local Population Office;
8. Provide the Certificate of Marriage Counseling to contracting parties who have completed the PM Counseling session to be issued by an accredited PM Counselor;
9. Regularly assess, resolve and/or elevate arising issues in the implementation of the PMOC Program; and
10. Maintain a client satisfaction feedback survey and consolidate the result annually as a mechanism to monitor the quality of PMOC session provided as well as to serve as an additional basis in the renewal of the accreditation of PM counselors.

Section 3. PMOC Secretariat. The Municipal Population Office or, in its absence, the Family Planning Unit/Coordinator of the Municipality shall provide secretariat support to the implementation of PMOC program. The PMOC Secretariat shall specifically perform the following functions:





REPUBLIC OF THE PHILIPPINES

MUNICIPALITY OF PASACAO

OFFICE OF THE MUNICIPAL MAYOR

Tel. No.: (054) 513-9111

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1. Maintain the profile and electronic or hard database of couples;
2. Prepare the needed supplies, material, and equipment for the conduct of the PMOC sessions;
3. Prepare and control the issuance of Certificate of Compliance and Certificate of Marriage Counseling; and
4. Prepare and submit reports to PMOC Regional TWG.

Section 4. All issuances and orders inconsistent with this Executive Order are hereby repealed, amended and/or modified accordingly.

Section 5. This Executive Order shall be effective immediately.

Done this 29th day of July 2022 at the Municipality of Pasacao, Camarines Sur.

JORGE R. BENGUA

Municipal Mayor

