



## EXECUTIVE ORDER NO.028

Series of 2022

### ESTABLISHING THE ENERGY EFFICIENCY AND CONSERVATION OFFICE, DESIGNATING THE ENERGY EFFICIENCY AND CONSERVATION OFFICER AND THE ENERGY EFFICIENCY AND CONSERVATION FOCAL PERSON AND DEFINING THEIR ROLES AND FUNCTIONS

**WHEREAS**, Sections 7, 28 & 29, of Republic Act 11285 or otherwise known as the Energy Efficiency and Conservation Act of 2018 and its Implementing Rules and Regulations mandates the establishment of Energy Efficiency and Conservation Office, Energy Efficiency and Conservation Officer and Energy Efficiency and Conservation Focal Person;

**WHEREAS**, Department of Interior and Local Government Memorandum Circular No. 2020-082 institutes the guidelines in implementing Republic Act No. 110285 to establish a framework for introducing and institutionalizing fundamental policies on energy efficiency and conservation, including the promotion of efficient and judicious utilization of energy, increase in the utilization of energy efficiency and renewable energy technologies and the delineation of responsibilities among various government agencies and private entities;

**WHEREAS**, under the vision of the municipality to have an ecologically-balanced environment and included on its goal to conserve power and energy for present and future use;

**NOW THEREFORE**, I, **JORGE R. BENGUA**, Mayor of the Municipality of Pasacao, Province of Camarines Sur, by virtue of the powers vested in me by law, do hereby establish the Energy Efficiency and Conservation Office, designate the Energy Efficiency and Conservation Officer and the Energy Efficiency and Conservation Focal Person to wit:

#### **Section 1. The Energy Efficiency and Conservation Office.**

The Energy Efficiency and Conservation Office shall be established under the Municipal Planning and Development Office acting as a section operating under the said office;

#### **Section 2. The Energy Efficiency and Conservation Officer.**

The head of the Municipal Planning and Development Office shall act the Energy Efficiency and Conservation Officer;

#### **Section 3. The Energy Efficiency and Conservation Focal Person.**

Mr. Monriel Maranan is hereby designated as the lead Energy Efficiency and Conservation Focal Person that shall be assisted by Engr. Joy Grace Dominguez;

#### **Section 4. ROLES AND RESPONSIBILITIES**





**Section 4.1. The Energy Efficiency and Conservation Officer**

**The Energy Efficiency and Conservation Officer shall have the following roles and functions:**

- Prepare the Local Energy Efficiency and Conservation Plan in consistent with the GEMP and incorporate such plan to the local development plan of the municipality;
- Facilitate the implementation, monitoring and evaluation of the Local Energy Efficiency and Conservation Plan of the municipality;
- Propose energy efficiency and conservation programs, projects and policies in considerations with the local development and legislative councils;
- Coordinate with other offices in the adoption of energy-efficient and conservation programs, projects and policies;
- Supervise the submission of energy performance report to the Department of Energy

**Section 4.2. The Energy Efficiency and Conservation Focal Person**

- Prepare the energy performance report and submit the same to the Department of Energy;
- Conduct regular inventory of energy-consuming equipment, units and facilities such as but not limited to: aircon, lighting, generator, vehicles, heavy equipment, etc.
- Monitor the energy consumption of the equipment, units and facilities of the municipality;
- Coordinate with respective offices and personnel in the inventory and consumption of energy – consuming equipment and facilities

**Section 5. SUPPORT REQUIREMENTS**

The EECO may call upon the assistance of relevant units and/or LGU personnel, through the respective department heads, whenever necessary for proper implementation, monitoring and evaluation of the Local Energy Efficiency and Conservation Plan of the municipality.

**Section 6. EFFECTIVITY**

The order shall take effect immediately after signing.

Done this 24<sup>th</sup> day of October, 2022 at the municipality of Pasacao, Camarines Sur

**JORGE R. BENGUA**

Municipal Mayor

